



## FORWARD PLAN

### 1 APRIL 2009 TO 1 OCTOBER 2009

The Local Government Act 2000 requires the Council to publish, once a month, a Forward Plan of Key Decisions to be taken over the coming months. A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included in the Forward Plan, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).
(e) Policy framework items.	N/A	No - but included in Forward Plan
(f) Budget setting.	N/A	No - but included in Forward Plan

The Forward Plan represents a snapshot of decisions in the system as at the date of publication. It is updated every month. For more information, please contact Charles Hungwe at the Council Offices, Cecil Street, Margate on Thanet 577186 or by e-mail at [charles.hungwe@thanet.gov.uk](mailto:charles.hungwe@thanet.gov.uk).



The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Sandy Ezekiel (Leader):	Cabinet Co-ordination
Councillor Roger Latchford:	Regeneration and Economic Development
Councillor John Kirby	Regulatory Services and Ramsgate Marina
Councillor Shirley Tomlinson:	Environmental Services
Councillor Jo Gideon:	Customer Services and Business Transformation
Councillor Zita Wiltshire	Community Services
Councillor Martin Wise:	Finance and Corporate Services

Where any person wishes to make representations about a matter where the Cabinet is listed as the decision maker letters should be sent to the Council's offices at Cecil Street, Margate addressed to the Senior Democratic Services Officer. In all other cases letters should be sent to the same address, addressed to the named decision maker listed below.

### 1 April 2009 to 1 October 2009

Key Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For decision by	Consultees and Consultation end date	Means of Consultation	Documents submitted to the Decision Maker
To agree the review undertaken of the Local Code of Governance and Governance Framework		1.Cabinet  Council 2.Sue McGonigal, Director of Finance & Corporate Services	Councillor Martin J Wise, Cabinet Member for Finance and Corporate Services	12 03 2009  23 04 2009	Governance Group/ Governance & Audit Committee	Covering report detailing documents to be approved	Covering report with new Governance Framework and Local Code of Governance attached

<b>Key Decision to be Considered</b>	<b>What the Decision will mean</b>	<b>1. Decision Path/ 2. Lead Officer</b>	<b>Lead Cabinet Member</b>	<b>For decision by</b>	<b>Consultees and Consultation end date</b>	<b>Means of Consultation</b>	<b>Documents submitted to the Decision Maker</b>
To agree the Council's response to the consultation draft of the East Kent Sustainable Community Strategy (April 2009); To adopt the Strategy (July 2009)	That the Council agrees to work with partners to achieve the vision outlined within the Strategy	1.Cabinet Council Cabinet Council 2.Sophie Chadwick, Corporate Improvement Manager & Acting Corporate Communications & Marketing Manager	Councillor Sandy Ezekiel, Leader of the Council	9 04 2009  23 04 2009  06 2009  07 2009	District Councillors; Thanet District Council staff; Local residents; Public Sector bodies; Businesses; Community; Voluntary organisations	Various	Draft East Kent Sustainable Community Strategy  Final East Kent Sustainable Community Strategy
Asset Management Plan Agreement of Potential Disposals for 2009/2010	Approval of asset disposals is essential to the Corporate Plan and Capital Programme because disposals generate funding.	1.Cabinet 2.Brian White, Director of Economic Development & Regeneration	Councillor Roger A Latchford, Deputy Leader of the Council and Cabinet Member for Regeneration & Economic Development	9 04 2009	District Councillors; Residents via agreed consultation process; Overview & Scrutiny Panel	Public briefings; "Thanet Matters"	Schedule of Potential Disposal Sites

<b>Key Decision to be Considered</b>	<b>What the Decision will mean</b>	<b>1. Decision Path/ 2. Lead Officer</b>	<b>Lead Cabinet Member</b>	<b>For decision by</b>	<b>Consultees and Consultation end date</b>	<b>Means of Consultation</b>	<b>Documents submitted to the Decision Maker</b>
Response to Airport Master Plan - Kent International Airport (KIA).	Enabling the Council to respond to the draft Kent International Airport Masterplan, which will dictate future planning applications regarding airport expansion.	1.Cabinet  Council 2.Brian White, Director of Economic Development & Regeneration	Councillor Roger A Latchford, Deputy Leader of the Council and Cabinet Member for Regeneration & Economic Development	9 04 2009  23 04 2009	Public; Businesses; Neighbouring Councils; Overview & Scrutiny Panel	Information; Meetings; Airport Working Party	Iterative from April 2008 onwards
To consider the Cliftonville Development Plan document for public consultation and submission to the Secretary of State	Introduces planning policies to help rebalance the community in Cliftonville West	1.Cabinet  Council 2.Colin Fitt, Strategic Planning Manager	Councillor Roger A Latchford, Deputy Leader of the Council and Cabinet Member for Regeneration & Economic Development	9 04 2009  23 04 2009	Residents and community groups in Cliftonville West; Statutory consultees; Those who responded to previous consultations	Circulation of document for comment with standard response form as set out by Government	Draft Cliftonville Development Plan document[ Summary of previous consultations
To approve a Going Green Policy for Thanet District Council	An agreed approach to environmental matters	1.Cabinet 2.Colin Fitt, Strategic Planning Manager	Councillor Shirley Tomlinson, Cabinet Member for Environmental Services	9 04 2009	District Councillors; Officers; Overview & Scrutiny Panel	Going Green Group	Covering report with draft policy and strategic action plan

<b>Key Decision to be Considered</b>	<b>What the Decision will mean</b>	<b>1. Decision Path/ 2. Lead Officer</b>	<b>Lead Cabinet Member</b>	<b>For decision by</b>	<b>Consultees and Consultation end date</b>	<b>Means of Consultation</b>	<b>Documents submitted to the Decision Maker</b>
Draft updated ICT Strategy	ICT action plan updated to reflect ICT investment and technical developments required to support business activity.	1.Cabinet 2.William Neech, Computer Services Manager	Councillor Joanna M Gideon, Cabinet Member for Customer Services and Business Transformation	06 2009	Corporate Directors	Internal to Council	Cabinet report
Information Management Strategy - updated to reflect current work programme	Information management action plan updated to support ongoing work around document imaging, back-scanning and accommodation rationalisation.	1.Cabinet 2.Alan Martin, Corporate Information Officer	Councillor Martin J Wise, Cabinet Member for Finance and Corporate Services	06 2009	Key stakeholders including Corporate Directors, Legal, Finance, Democratic Services, IT, Communications, Facilities management - representations to be received by October 2008	Internal to Council	Cabinet report
East Kent Payroll and Human Resources service	Each participating Council to agree in principle: (a) to an East Kent shared service project for the provision of payroll and human resources; (b) to support delegation of payroll and human resources to Kent County Council and Dover District Council, respectively; and (c) to formally delegate responsibility for discharging related executive and non-executive functions to East Kent Joint Arrangements Committee (EKJAC).	1.Cabinet  Council 2.Sarah Carroll, HR & Organisational Development Manager	Councillor Sandy Ezekiel, Leader of the Council	06 2009  07 2009	Chief Executives; Corporate Management Teams; Project Team; Human Resources & Payroll staff	Workshop held on 5 November 2008 and ongoing communication through project sub-groups	Report to the East Kent Joint Arrangements Committee - 1 December 2009; Feasibility Study

<b>Key Decision to be Considered</b>	<b>What the Decision will mean</b>	<b>1. Decision Path/ 2. Lead Officer</b>	<b>Lead Cabinet Member</b>	<b>For decision by</b>	<b>Consultees and Consultation end date</b>	<b>Means of Consultation</b>	<b>Documents submitted to the Decision Maker</b>
Landlord Services - Joint Working Proposals	To recommend to Council the creation of a joint service with other authorities to manage Council housing in East Kent.	1.Cabinet  Council 2.Brendan Ryan, Director of Community Services	Councillor Mrs Zita P Wiltshire, Cabinet Member for Customer Services and Business Transformation	06 2009  07 2009	Tenants and leaseholders of Thanet District Council and other East Kent Councils; Staff of Thanet District Council and Unison; Overview & Scrutiny Panel	Newsletters; Meetings	Options report
Alignment of waste and collection services across East Kent districts and with Kent County Council.	Working towards standard methods of waste and recycling collection in East Kent by 2013. This includes the potential introduction of food waste and glass collection at the kerbside.	1.Cabinet  Council 2.John Bunnett, Deputy Chief Executive	Councillor Shirley Tomlinson, Cabinet Member for Environmental Services	06 2009  07 2009	East Kent Joint Scrutiny Committee	Report; Site visits	Financial and risk analysis of options
To approve a Vision for Thanet District Council	Staff, Members and Residents will know what is the Council's vision for Thanet	1.Cabinet  Council 2.Richard Samuel, Chief Executive	Councillor Sandy Ezekiel	06 2009  07 2009	Overview & Scrutiny Panel	To be confirmed	Final Vision document and supporting documents
To approve the Housing Revenue Account (HRA) Business Plan	Tthe Council will approve the 30-year business plan governing the management and improvement of its Council housing	1.Cabinet  Council 2.Brendan Ryan, Director of Community Services	Councillor Mrs Zita P Wiltshire, Cabinet Member for Community Services	06 2009  07 2009	Internal stakeholders; Tenant & Leaseholders Forum - by December 2008.	Circulation of business plan; Meetings	Business plan

<b>Key Decision to be Considered</b>	<b>What the Decision will mean</b>	<b>1. Decision Path/ 2. Lead Officer</b>	<b>Lead Cabinet Member</b>	<b>For decision by</b>	<b>Consultees and Consultation end date</b>	<b>Means of Consultation</b>	<b>Documents submitted to the Decision Maker</b>
An updated Lettings Policy	A new lettings policy for affordable housing adopted for the Thanet district, which includes local lettings plans for specific sites, including tower blocks	1.Cabinet 2.Amber Christou, Strategic Housing Manager	Councillor Mrs Zita P Wiltshire, Cabinet Member for Community Services	06 2009	Stakeholders including Thanet residents; Sub-regional homeless forum; Local community groups; Residents' Association; Landlords; Developers; Voluntary sector; Internal	Stakeholder day; Focus groups; Tenants; Residents' newsletters; Thanet District Council website	Draft policy
Sports, active recreation and facilities plans, sports strategy	Laying out a programme of actions for the Council and its sports partners based upon objective estimates of need. The primary aim is to encourage participation for social and health purposes.	1.Cabinet Council 2.Mark Seed, Director of Environmental Services	Councillor Shirley Tomlinson, Cabinet Member for Environmental Services	06 2009 07 2009	Sport England; Thanet Sports Network	Circulation of action plans for comment	Options report
Revise Financial Assistance Policy for private sector housing	The updated financial assistance policy for private sector housing will be endorsed	1.Cabinet Council 2.Carla Wenham-Jones, Renewal Manager	Councillor Mrs Zita P Wiltshire, Cabinet Member for Community Services	08 2009 10 2009	Internal stakeholders	Meetings	Draft policy
Empty Property Strategy	The approval of an updated empty property strategy, including good practice guidance	1.Cabinet Council 2.Carla Wenham-Jones, Renewal Manager	Councillor Mrs Zita P Wiltshire, Cabinet Member for Community Services	08 2009 10 2009	Internal and external stakeholders; Thanet District Council; Kent County Council; Private sector landlords; Management agents; Community; Margate Renewal Partnership; Registered social landlords	Focus groups; Meetings; Circulation of Strategy	Strategy post-circulation

<b>Key Decision to be Considered</b>	<b>What the Decision will mean</b>	<b>1. Decision Path/ 2. Lead Officer</b>	<b>Lead Cabinet Member</b>	<b>For decision by</b>	<b>Consultees and Consultation end date</b>	<b>Means of Consultation</b>	<b>Documents submitted to the Decision Maker</b>
Housing Strategy Update	A new updated housing strategy adopted for the district.	1.Cabinet  Council 2.Amber Christou, Strategic Housing Manager	Councillor Mrs Zita P Wiltshire, Cabinet Member for Customer Services and Business Transformation	08 2009  10 2009	Stakeholders including Thanet residents, Sub-regional homeless forum; Local community groups; Residents association; Landlords; Developers; Voluntary sector; Internal.	Focus Groups; "Thanet Matters"; Questionnaires; Meetings; Workshops	Draft Strategy
To consider the future support by Thanet District Council of museum provision in Thanet.	Creating a sustainable future for Thanet's public museums that reflects the level of funding that can be assigned to these services.	1.Cabinet  Council 2.Mark Seed, Director of Environmental Services	Councillor Shirley Tomlinson, Cabinet Member for Environmental Services	09 2009  10 2009	Sucessor body to East Kent Maritime Trust; Dickens House Committee; Overview & Scrutiny Panel	Negotiation	Options report
Supplementary Planning Guidance	To give advice on and to prioritise developer contributions from planning applications	1.Cabinet  Council 2.Steve Moore, Principal Planner (Local Plans)	Councillor Roger A Latchford, Deputy Leader of the Council and Cabinet Member for Regeneration & Economic Development	Before 10 2009  Before 11 2009	Public; Developers	Planning procedures	Supplementary Planning Guidance (Developer Contributions)
Action plan for Olympics 2012 preparation	Give support to the specific areas of activity required over the next four years, between stakeholders in Thanet. The primary purpose will be to take advantage of the Olympics on sports, culture, tourism and social regeneration.	1.Cabinet  Council 2.Mark Seed, Director of Environmental Services	Councillor Shirley Tomlinson, Cabinet Member for Environmental Services	11 2009  12 2009	Kent Olympics Group; Thanet based leisure and cultural stakeholders	Options consideration meetings; Thanet stakeholder meeting	Options report